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Paulding County School District

Summer 2020 Band Camp Protocols

Start Date: July 13

- All employees and students must follow the procedures in this document
- All summer practices are voluntary; there are no consequences for not participating
- All staff and students will be screened daily before camp begins
- Schools/school system may be more restrictive than the GHSA but not less.
- **50 per group** may be present at any given time in one room, gym, stadium, or field. Directors, instructors, band staff are included in the 50-person limit. Multiple groups may work out at the same time on one school campus as long as they are spread out appropriately.
- Work with your AD on specific locations for practice and drop off/pick up locations. Teams/ensembles may not use other school campuses/facilities or other government/private facilities for summer practice. All school activities should occur on school property.
- Signage should be posted on site with the following:
 - Do you or have you had a fever in the last week?
 - Have you been diagnosed with COVID-19?
 - Have you been in contact with anyone diagnosed with COVID-19?
 - Have you traveled to a “hot spot” for COVID-19?
- Groups must be the same individuals (including instructors) for each session and **may not change** for the duration of this guidance. Instructors may work with multiple groups, but it must be consistent. *If an instructor is working with a group where one participant becomes COVID-19 positive, or otherwise exposed, that group can no longer meet and the subsequent groups the director is working with will also no longer be able to meet, as the director was in contact with both groups*
- **No wind instruments may be played inside during band camps – all wind instrument use must occur outside at the distance of 6ft apart** - Per the Department of Public Health
 - This is our current guidance for band camps from July 13-July 24
- Students and instructors may not use locker rooms, including showers. A restroom will be designated for use for one person only at a time; it will be cleaned daily. Please communicate with your school-level AP/AD on which restrooms may be available. Individuals must stay in their designated rehearsal area and may not visit other areas on campus.
- All individuals must practice frequent hand washing for a minimum of 20 seconds. Hand sanitizer should be plentiful and readily available. Students may provide their own hand sanitizer. Individuals are encouraged not to touch their faces or mouths.
- All individuals must use a personal water bottle or schools may provide bottled water for individual use. There may be no sharing of bottles and the use of water fountains is prohibited.
- Social distancing should be adhered to always; masks may be worn.
- At least 15 minutes should be scheduled between groups to allow for disinfecting the facility.
- This year, there will be no end-of-camp performance presentations, party gatherings on campus, or food/catering brought in. Students are responsible to bring their own lunches/dinners.
- **No visitors are allowed at band camp**, including former students or parents unless they are a part of the band staff. This includes band boosters, parent volunteers, or other observers.
 - **All questions must be forwarded to Jason Freeman, PCSD Athletic Director, at JAFreeman@paulding.k12.ga.us. Questions concerning marching band activities may also be directed to Katie Anderson, PCSD Fine Arts Coordinator, at KAnderson@paulding.12.ga.us**

Recommendations and restrictions are fluid and subject to change. Safety must be our top priority.

*Guidance based on information from the following resources: [Georgia Music Educators Association “Return to Marching” Guidelines](#), [University Interscholastic League \(TX\) Marching Band](#), [National Federation of High Schools Instrument Cleaning Guidelines](#), [College Band Directors National Association \(CBDNA-COVID-19 Response Committee\)](#) [Department of Public Health/Paulding County](#)

Director's Packet

To Do – Deadline JULY 8

1. Submit your practice schedule, and a list of students and adults in each group to the following people:
 - a. Your School AD
 - b. Jason Freeman, Director of Athletics for PCSD
 - c. Katie Anderson, District Fine Arts Coordinator
2. **Students must remain in the same groups.** Instructors must remain with the same practice groups with the exception of the Director of Bands and the Assistant Director.

To Do by Friday Afternoon, July 10 in Prep for Band Camp on July 13:

1. Get with your AD to check out thermometers for your band camp sessions
 - a. Work with your AD to determine how many thermometers you will need and how many will be made available to you for camp.
2. Post the signage around the areas where your students will be working. Signs available on pages 9 and 10 of this packet).
3. Work with your AD to determine locations for arrival. We will be having car line temp checks. Where will this work best on your campus? Your AD will be your guide on this.
4. Indoor rehearsal spaces determined and labeled. Mark spaces on the floor so students know where to stand so they are distanced appropriately.
5. Spaces to take breaks, eat their lunch, etc – determine these places before camp starts. Be sure your AD is clear with everything you have decided
6. **The director should set up the rehearsal space and any equipment before camp.** Equipment should be wiped down before and after each rehearsal.
7. **Wind Instruments** – There should be NO WIND INSTRUMENTS played indoors at this time.
8. **Social distancing should be in place.** It is recommended that for drill, 6' or 3 step minimum interval for drill and formations. Georgia Department of Public Health guidance should be followed.

During Band Camp:

- Daily, the Band Staff must ask **all individuals** (students, instructors) the following questions and check temperatures with PCSD issued thermometers before participating in any practice. Results must be recorded daily on the Summer **Rehearsal Log and submitted daily to the school AD. (Rehearsal Log is on Page 8 of this Packet)**
 - Do you or have you had a fever over the last 14 days? (100.4 and above)
 - Have you had any symptoms of COVID-19, such as cough, sore throat, loss of smell, body aches, or shortness of breath, over the last 14 days?
 - Have you been diagnosed with COVID-19?
 - Have you been in contact with anyone diagnosed with COVID-19 within the last 14 days?
 - Have you traveled to a hot spot for COVID-19 or left the country in the last 14 days?
- If at any time an individual participating in summer rehearsals tests positive for COVID-19, **the head director must immediately contact** the school AD, who will contact the school principal and Jason Freeman. All members of that group will be notified of this information and will not be allowed on campus for 14 days. They must be symptom free and provide a negative COVID-19 test result before returning.
- All equipment used must be cleaned immediately following use by an individual.
- All rehearsal spaces need to be disinfected daily – your students may help but must be overseen by an adult.
- Every individual must wash their hands prior to starting or assisting with practice. Sneezes and coughs must be covered with a tissue and the tissue disposed of appropriately.
- **All employees and instructors must wear a mask when inside** or unable to appropriately distance.
- Individuals are highly encouraged to maintain appropriate physical distancing at all times.
- Students must immediately leave rehearsal space/school after practice. No gathering in other areas on campus, including parking lots.

Be sure students know:

- Band Camp is a privilege this year more than ever. We are so glad that we can have this time together after so long apart. It is VASTLY important that they take this seriously and adhere to the rules. Especially important are the following:
 - Keep distanced from your peers and directors. Please do not run up and hug one another
 - Be mindful of what you do outside of camp. If you go and all hang out somewhere, you are defeating the purpose of our careful, cautiously prepared band camp environment.
 - They need to know that if someone gets sick, band camp is in jeopardy.
 - They need to know that their peers and their instructors may have health concerns or live with/care for others at home with health concerns. Being aware of others is important and it is up to all of us to help keep each other healthy during this time.
- If an individual has COVID-19 symptoms or been exposed to someone with COVID-19 in the past 14 days, they must self-report to their head director. They will not be allowed on campus for 14 days and must be symptom free and provide a negative COVID-19 test result.
- All students are encouraged to change clothes and immediately shower as soon as possible after practices and activities. All clothing worn during camp should be washed immediately following each workout.
- **At this time, due to safety concerns, no water or food will be provided during band camp.** Participants are required to bring their own water and lunch/dinner on the days of camp.
 - **We recommend a minimum of 1 gallon of water.**
 - **Students will not be allowed to participate in camp if they do not bring their own water.**
- **Students must immediately leave the rehearsal space and school when the practice has concluded,** and may not gather in other areas on campus, including parking lots.
- **Students are only allowed to use the equipment assigned to them.** No equipment may be shared at any time. Students must have their own mallets/sticks/flags that are transported to and from rehearsal with the student.
- **No wind instruments may be played indoors during band camp this year.** Wind instruments may be played outside at a distance of 6ft.

Rehearsal Set-up/ Take-down Procedures

(Students Need to Be Aware of These Procedures As Well)

- **Students are only allowed to use the equipment assigned to them.** No equipment may be shared at any time. Students must have their own mallets/sticks/flags that are transported to and from rehearsal with the student.
- If personal equipment is not able to be used in the case of hand-held items only, they may not be shared during a singular rehearsal/event and must allow one day between sharing for proper sanitation.
- Front ensemble: students should not be assigned to the same large equipment (ie. marimba) if possible. If unavoidable, those students must always wear a mask and be distanced as far as possible from each other.
- No sharing of music stands.
- The director should set up the rehearsal space and any equipment before students arrive. Equipment should be wiped down before and after each rehearsal.
- All rehearsal spaces must be disinfected before and after every group. If internal space is used, more thorough and frequent cleaning will be needed. Please consult your administrator and custodian for requirements and availability to clean.
- Staff will wear masks and wash their hands before and after rehearsals. Allow time for breaks throughout the day for staff to take handwashing breaks.

First Aid/Medical Tents (or areas) at Band Camp in 2020

- One student will be allowed in the first aid tent at a time

This document should be part of the school's Emergency Action Plan.

Name of School: _____

Designated Screeners: (list the names of those screening, don't just say Directors/Instructors) Is coach for each group of 50 responsible for their group?

1. Screening Document Used if Different than the One Provided by GHSA
2. What Protective Equipment will screeners wear
3. Do any of your students have pre-existing conditions that could make conditioning difficult – diabetes, respiratory conditions such as asthma, morbid obesity?

Practice Schedule

Week of: _____

Where is your group working? Remember when choosing locations that **no wind instruments may be played indoors at this time.**

List Auditorium, Cafeteria, Band Room, Chorus Room, Common Space, Hallway Location, Stadium Turf Field, Grass Practice Field, Gym, etc?

For Each Different Area used, answer the following questions:

1. What is the designated parking area/drop off area(s)?
2. Where will students access their screening area and group work location? – limit the access, i.e. only go in Blue Gym through this door to limit other areas of campus.
3. Who is cleaning this area – check off date, name and time area is sanitized?
4. What is being cleaned/sanitized?
5. Who is cleaning/disinfecting/sanitizing at the end of the day? Band Staff, Custodial staff and/or others?
6. Where will participants Exit to reduce contact with next Work Group coming in? Access and Egress should not be same point.

Paulding Board Policy

Policy GANA : **Infectious Diseases**

Status : ADOPTED

Original Adopted Date:
08/24/2001

General Information

The Paulding County Board of Education recognizes the importance of protecting the health and welfare of students, teachers, and other employees of the educational system from the spread of Acquired Immunodeficiency Syndrome (AIDS). The Board, the Paulding County Health Department and/or the Georgia Department of Human Resources has the authority to require immunizations or other preventive measures including quarantine, isolation and segregation of persons with communicable disease or conditions likely to endanger the health of others. These agencies may require quarantine or surveillance of carriers of disease and persons exposed to or suspected of being infected with **infectious disease** during such period until they are found free of the infectious agent or disease.

Definitions

The following definitions and procedures will be reviewed and revised regularly as necessary to reflect current medical research and legal opinion.

Communicable disease – a disease that can be directly or indirectly transmitted from one person to another.

HIV infection – an infection in which the human immunodeficiency virus is present.

Procedures

1. If there is reasonable cause to believe that a student or an employee has become infected with a communicable disease, the determination of a student's or an employee's condition shall be based on reasonable medical judgment given the state of medical knowledge about:
 - a. The nature of the risk, for example, how the disease is transmitted.
 - b. The duration of the risk, for example, how long the carrier is infectious;
 - c. The severity of the risk, for example, the degree of potential harm to third parties;
 - d. The probability that the disease will be transmitted and will cause varying degrees of harm.
2. After consideration of the criteria set forth in Paragraph 1, the infected student or employee shall be allowed to remain in the educational or employment setting unless he/she currently presents a significant risk of contagion as determined by appropriate designated school system administrators after consultation with the student's or employee's physician, a public health official knowledgeable about the disease and/or a physician selected by the Paulding County Board of Education.
3. After a determination of the student's or employee's medical condition has been made using the criteria set forth in Paragraphs 1 and 2, the Superintendent or designees, after consultation with the student's/employee's physician, a public health official knowledgeable about the disease and/or the physician selected by Paulding County Board of Education, shall determine whether reasonable accommodation will allow the student to perform in the classroom or the employee to meet the essential functions of the job. An accommodation is reasonable unless it imposes either an undue financial hardship or administrative burden on the Paulding County School District.
4. Notwithstanding the requirements for evaluation of a student or an employee who may be infected with a communicable disease set forth herein above, the Paulding County School district may immediately remove a student or an employee for a period of time not to exceed 10 calendar days from the educational or employment setting for the purpose of obtaining a reasonable medical judgment, as required by Paragraphs 1 and 2 as to whether the student or employee constitutes a significant risk or contagion to others.

5. The Paulding County School District shall not disclose medical information about a student or an employee with HIV infection or other communicable disease without the consent of the employee or the student or the parent/guardian, whichever is applicable, or only as required by law or court order. Nothing in the paragraph shall prohibit the District from notifying the parents or guardians of its students of the presence in a school of chicken pox or any other communicable disease as required by the Paulding County Health Department.
6. The Paulding County Public School District shall not deny an individual employment based solely upon the individual's infection with a communicable disease unless the school district, after consultation with the applicant's physician, a public health official knowledgeable about the disease and/or the physician selected by the Paulding County Board of Education, determines that the communicable disease is of such nature or at a stage that the individual should not be in a Paulding County School District setting.
7. The Paulding County School District shall not deny a student infected with a communicable disease an education solely because of the infection.
8. The Paulding County School District shall educate its employees and students about HIV infection and other communicable disease, including transmission, risk reduction, and universal precautions for handling blood and body fluids.
9. All schools shall adopt routine procedures for handling blood and body fluids consistent with the Centers for Disease Control Universal Precautions for Handling Blood and Body Fluids.



Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Note: The State of Georgia requires acceptance of Terms and Conditions before reviewing the code. To 'accept' click here: [State of Georgia Terms and Conditions](#) After accepting, return here and click on the links below to be taken to each specific code. **You should only have to do this one time per session.**

State Reference	Description
O.C.G.A 20-02-0778	Required information to parents of students regarding meningococcal meningitis
O.C.G.A 24-12-0021	Disclosure of AIDS confidential information
O.C.G.A 31-12A-0004	Quarantine of diseased persons
O.C.G.A 31-22-0009.1	HIV tests - Who may perform test
Rule 160-1-3-.03	Infectious Diseases

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Summer Rehearsal Log

to be completed after every rehearsal and submitted to school AD



Name of School: _____

Group: _____ Group #: _____ Date: _____

1. I attest that all individuals participating in today's rehearsals were asked the following questions and that all responses were negative:

- Do you or have you had a fever over the last 14 days? (over 100.3)
- Have you had any symptoms of COVID-19, such as cough, sore throat, loss of smell, body aches, or shortness of breath, over the last 14 days?
- Have you been diagnosed with COVID-19?
- Have you been in contact with anyone diagnosed with COVID-19 within the last 14 days?
- Have you traveled to a hot spot for COVID-19 or left the country in the last 14 days?

If an individual answered yes to one or more of these questions, I attest that I contacted my school AD and followed the appropriate procedures.

Director's Signature: _____

2. I attest that the temperature of all individuals participating in today's workout were taken and that all were below 100.3.

Director's Signature: _____

3. I attest that all GHSA Return to Play Procedures were followed today, including cleaning procedures.

Director's Signature: _____

4. Please list all individuals at today's rehearsal:

[illegible]

Keep Our Band Family Safe!

COVID-19 Health Alert

Band Camp Hygiene



Don't Touch! No Hugging, High Fives, Handshakes, Fist Bumps! SORRY!



Clean hands at the door and schedule **regular hand washing** reminders



Cleaning Up will take us ALL! Help us keep our band camp areas clean.



Avoid touching your face and cover your coughs and sneezes



Do Not Share instruments. Keep your instrument protected and wash your hands often when playing

The Paulding County School District cares deeply about its students, parents, staff, and all district stakeholders. That is why we ask that you please observe these protocols while at band camp!

After Band Camp Each Day

- Be sure you shower right away
- Wash your band camp clothes each day



Maintain social distance of at least six (6) feet



Cover your mouth and your nose when you cough



If you have a fever or feel sick, please stay home.

#PAULDINGFINEARTS

Your health is our priority!

Important Questions for Band Camp



Symptoms?

Have you had any symptoms of COVID-19 such as cough, sore throat, loss of smell, body aches, or shortness of breath over the last 14 days?



Diagnosed?



Have you been diagnosed with COVID-19?

Contact?



Have you been in contact with anyone diagnosed with COVID-19 within the last 14 days?

Fever?



Do you or have you had fever over the last 14 days? (over 100.3?)

Travel?

Have you traveled to a hot spot for COVID-19 or left the country over the past 14 days?



#pauldingfinearts

Your Health is OUR Priority